

Minutes of BUDGET WORKSHOP
City of Weston Lakes, City Council Meeting
Simonton City Hall, 35011 FM 1093, Simonton Texas 77476
Saturday, July 24, 2010
2:00 pm

1. Call to Order. The regular meeting of the Weston Lakes City Council was called to order at 2:00 PM on the 24th Day of July 2010 by Mayor Mary Rose Zdunkewicz. A quorum was present.

Members Present:

Mayor Mary Rose Zdunkewicz
Alderman Clifton Aldrich
Alderman Denis DeLuca

Alderman Trent Thomas
Alderman Gary Owens
Alderman Ted Case

Marshal Ronald Horowitz
Kathy Nida

Public Present:

NONE

2. Invocation and Pledge of Allegiance. Alderman Trent Thomas led the Council in the Invocation and the Pledge of Allegiance.

3. Budget Review.

- **AUDIT:** The City does expect to be audited this year.
- **ELECTION COSTS:** \$6,500 may be high for the election but the Mayor does not want to have to adjust the budget.
- **EMERGENCY GENERATOR:** The \$32,000 includes a \$24,000 FEMA grant which should be available in OCT. The City would be responsible for \$8,000.
- **EOC ENHANCEMENTS:** The Homeland security grant should be available in OCT – this will cover electronic equipment and emergency radios for the EOC
- **EMERGENCY PREPAREDNESS:** To cover supplies and miscellaneous costs.
- **ENGINEER:** To cover the flood plain management issue with new FIRM maps.
- **FACILITIES:** Rental of city office.
- **FLOOD PLAIN PERMIT:** Income/Expense should be equal. This is an estimate.
- **LEGAL FEES:** The Mayor would like to keep that figure high as you never know what could come up.
- **LEGAL NOTICES:** Covers Public Notices for the budget, election or new ordinances.
- **MAILINGS TO RESIDENTS:** Covers the cost of materials for mailings.
- **MARSHAL'S OFFICE:**
 - Asking for an increase in his budget of \$3,000 because he is trying to procure a vehicle and he will need funds to maintain the vehicle and operate it. The following figures were presented by Marshal Horowitz:
 - Estimated fuel cost: \$1,901.25
 - Estimated MISC cost: \$ 125.00
 - Estimated OIL cost: \$ 128.00
 - Interface Software \$ 102.00
 - Estimated Insurance: \$1,100.00*
 - Estimated total cost: \$3,356.25 Annually
 - **The Mayor presented Current est. of insurance from TML \$2,200 - \$2,500*
 - It was pointed out that figure was not accurate because insurance is much more.
 - Staffing levels: Marshal wants to add 4 Reserve Deputies to work during emergencies and patrol the neighborhood 3 days a week. He is under the impression the Workman's Compensation & Liability is the responsibility of the city.

- The Marshal is currently looking for grants to cover cost of uniforms, radios, & vehicle.
- There was some confusion as to where the insurance (liability and Workman's Comp) for the Marshal's Office should be listed. The Council wanted to have a bottom line for "total" cost of the Marshal's Office to the city. The Council decided to move \$2,000 from the INSURANCE Line item into the Marshal's Budget line to cover his insurance costs
- Total cost agreed on for the Marshal's budget to \$6,000.
- MEMBERSHIP FEES: Includes Greater FB Economic DEV Council, H-GAC, & TML
- MISCELLANEOUS: For Celebrations & positively representing the city; July 4th celebration, Mayor's Meeting, Resource Guide, etc.
- OFFICE EQUIPMENT: Includes the price of a good copy machine.
- OFFICE FURNISHINGS: The Mayor would like to purchase pictures for the City Office
- OFFICE SUPPLIES: General office supplies
- PAYROLL: Secretary payroll
- PAYROLL TAXES: Tax Liabilities
- PERFORMANCE BONDS: For the Secretary & Marshal
- PO BOX: To renew Post Office Box
- POSTAGE: For general mailings
- SECRETARY TRAINING: Any additional training
- SOFTWARE, PRINTER, COPIER, FAX: Delete this line item.
- SIGNAGE: For city logo in the meeting room to cover the Simonton Logo in the Meeting Room.
- TELECOMMUNICATIONS: Phone bill
- TML RISK POOL/INSURANCE: For workman's comp, liability. Remove \$2,000 and move to the Marshal's line item leaving \$2,000 to cover city insurance.
- TRAINING, TRAVEL, SEMINARS: To cover Alderman attending meeting, seminars
- WEBSITE/ IT SUPPORT/ ISP: Web hosting & IT support

4. **Adjournment.** *A motion was made by Alderman Trent Thomas to adjourn and was seconded by Alderman Ted Case. The motion passed.*

The meeting adjourned at 3:20 p.m.

Attest:

Mary Rose Zdunkewicz
Mayor, City of Weston Lakes

Kathy Nida
City Secretary