

15 August, 2009

Minutes of Meeting
City of Weston Lakes, Emergency Management Committee
Simonton City Hall 35011 FM 1093, Simonton Texas 77476
Thursday June 18, 2009
6:00 PM

1. Call to Order. The of the City of Weston Lakes Emergency Management Committee was called to order a 6 PM on June 18, 2009.

Members Present:

Chairman Clifton Aldrich, Emergency Management Coordinator

Member Bill Dubois, MUD 81

Member Marshal Ron Horowitz, Assistant Emergency Management Coordinator

Member Jim Minton

Member Steve Reichardt

Jack Marshall

Members Absent:

Weather Advisor Neil Frank

Alderman Deluca and Alderman Thomas were also present

2. Introductions. Linda Harnist was introduced as an attending volunteer

3. Chairman's Overview. The Chairman provided an overview and discussion of the City of Weston Lakes Emergency Management Implementation Plan. The plan was presented as a draft for review by the Committee. The Chairman indicated that the development of the Annexes was a bit behind schedule and many are annotated that they are to be published. Most of the annexes contain a more detailed level of discussion and description of the tasks and functions in each subject addressed. Input from Committee members will be required to complete them. The Chairman also overview the Senate Bill 361 which requires the Investor and public water utilities to provide the TCEQ and the County a plan to meet the legislative requirement to provide continuous water and sanitation services during power outages. He highlighted that when fully implemented the situation that occurred in Riverwood Forest will be avoided. In furtherance of improving coordination with Aqua Texas the Mayor and the Chairman met with Mr. Rick Kabala and Mr. Lonnie Foley to exchange information and plans related to Emergency Management. The City participants were encouraged that we could work with Aqua Texas to ensure communication and appropriate action in the event of another hurricane.

4. Plan Review. The Chairman gave a status of the City of Weston Lakes Implementation Plan and asked for any input from the stakeholders as a result of their review. Mr. Bill Dubois of MUD 81 submitted some in writing comments that were accepted. The plan was approved for presentation to the City Council at their next meeting for their approval.

5. Training Requirement Overview. The Chairman provided a training requirement overview and emphasized the necessity for all associated with the Emergency Management effort to have completed training by the 30th of September to meet Homeland Security requirements to be a certified city under the NIMCAST certification program. The Chairman raised the question of the conduct of an EOC table top exercise in the August time frame. All those present thought it was a good idea. The Chairman indicated that he would develop the exercise.

6. Critical Infrastructure Discussion: The Chairman identified a project to identify and map the entire critical infrastructure within the City of Weston Lakes to include electrical wire lines, water wells, lift stations, waste treatment plants, telephone switching facilities, telephone switching pedestals, and gas regulating stations.

7. Adjournment. There being no further business on the agenda Chairman Aldrich adjourned the meeting at 7 PM.

Signed

Clifton H. Aldrich
Chairman