

**ORDINANCE NO. 03-09**

**AN ORDINANCE APPROVING AND ADOPTING THE CITY OF WESTON LAKES, TEXAS, GENERAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008, AND ENDING SEPTEMBER 30, 2009; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; PROVIDING A PROCEDURE FOR INTRA-BUDGETARY TRANSFERS; AND MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT.**

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**WHEREAS**, within the time and in the manner required by law, a proposed budget of expenditures of the City of Weston Lakes for the fiscal year of the City was filed; and

**WHEREAS**, within the time and in the manner required by law, a public hearing on such budget was held at the regular meeting place of the Council at the Fort Bend County Precinct 3 Building in Fulshear, Texas on the 14<sup>th</sup> day of March 2009, at which hearing all citizens of the City had the right to be present and to be heard and those who requested to be heard were heard; and

**WHEREAS**, the City Council has considered the proposed budget and has made such changes therein as in the City Council's judgment were warranted by law and were in the best interests of the citizens of the City, now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTON LAKES, TEXAS:**

**Section 1.0.** The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

**Section 2.0.** The City Council hereby approves and adopts the budget for the fiscal year beginning October 1, 2008, and ending September 30, 2009, a copy of which is attached hereto and is for all purposes made a part hereof, the same being on file with the City Secretary.

The City Secretary is hereby directed to place on said budget and to sign thereon an endorsement reading as follows: “The Original Budget of the City of Weston Lakes, Texas, for the fiscal year beginning October 1, 2008, and ending September 30, 2009” and to keep such budget on file in the City office as a public record.

**Section 3.0.** In connection with the administration of the budget, the City Council hereby authorizes line item transfers, when performed in accordance with the following procedure:

3.1. Transfers involving \$2,500 or less. Line item transfers (i.e., transfers of appropriations from one budget line to another budget line) in amounts of Two Thousand Five Hundred and No/100 Dollars (\$2,500.00) or less shall be authorized in accordance with the procedures set forth below, but the addition of any new line item under this transfer procedure is prohibited.

3.1.01 A written transfer form shall be required in each case, which identifies and bears the signature of the person requesting the transfer, as well as the signature of the person who prepared the transfer form;

3.1.02 The transfer form shall identify the budget line from which the transfer is made and the budget line to which the transfer is made, and it shall state clearly the justification/unusual or unforeseen condition/emergency that required the transfer;

3.1.03 The transfer shall require the approval of City Secretary/Treasurer, and the Mayor, or in the absence of the Mayor, the Mayor Pro Tem, and the transfer of funds in accordance with the above procedure may then take effect only when each required signature has been obtained on a properly completed transfer form;

3.1.04 Each such transfer, even though it may have already taken effect, shall be placed on the consent agenda of the next scheduled City Council meeting, for final ratification and confirmation by the City Council, and such approval by ratification and confirmation shall be noted on the transfer form; and

3.1.05 It is expressly provided that this transfer procedure shall not in any way affect, diminish, or eliminate any other accounting procedure, financial control, or accounts payable procedure of the City.

3.2 Transfers over \$2,500. Line item transfers (i.e., transfers of appropriations from one budget line to another budget line) in amounts over Two Thousand Five Hundred and No/100 Dollars (\$2,500.00) shall be authorized only if approved by City Council and as otherwise authorized by law.

**Section 4.0.** In support of said budget and by virtue of its adoption, including any and all changes adopted, the amounts specified for the purposes named in said budget are hereby appropriated to and for such purposes, and expenditures made in accordance with the budget are hereby confirmed.

PASSED, APPROVED, AND ADOPTED this 14 day of March 2009.

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/s/  
Mary Rose Zdunkewicz, Mayor

ATTEST:

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/s/  
City Secretary, Joan Robertson